

University Lutheran Church
340 E. 15th Street, Tempe, AZ 85281
480-967-3543
www.ulctempe.org

Job Title: Campus Ministry Associate

Job purpose: Part-time position to provide outreach and support of the community at Arizona State University (ASU) and local higher education institutions.

Reports to: Pastor

Normal work schedule/hours: Part-time position with flexible hours. Needs to be available during the academic year (August to May) for Wednesday night Bible study, dinner, and worship services as well as Sunday worship services and after-service meals. Primarily works onsite at University Lutheran Church, Campus Ministry Center, as well as the ASU Tempe campus. Occasional travel is required for one or two retreats per year and periodic outreach in the greater Phoenix area. The bulk of the work occurs during the academic year.

Compensation: \$20,000/year

Pay dates: Twice a month, on the 15th and last day of the month

Additional benefits: Flexible schedule and greatly reduced tuition at ASU for the Campus Ministry Associate or their spouse. In order to receive the reduced tuition benefit, you must be actively employed in the Campus Ministry Associate position and fill out a Qualified Tuition Reduction Program form **for ASU affiliates** before classes start. We would be happy to assist you with this process.

Duties and responsibilities as required by ASU:

1. Actively participate in the ASU Council of Religious Advisers.
2. Work with student leaders, faculty, and staff to provide printed materials, internet resources, and updated social media accounts.
3. Visit with students, faculty, and staff on campus.
4. Recruit and organize a student leadership team.

Duties and responsibilities of University Lutheran Church Campus Ministry (LCM):

1. **Outreach.** Participate in Passport Orientation at ASU and staff the Mall Table with appropriate resources. Coordinate Welcome Week activities at ASU and LCM. Explore new methods of outreach to the ASU community.
2. **Teaching and discussion.** Alternate between teaching a Wednesday night Bible study for students and leading the Wednesday worship service during the academic year.
3. **Retreats.** Provide leadership at Labor Day retreat held in San Diego over Labor Day weekend. One additional retreat may be held outside the Phoenix metro area.
4. **Support for students.** Be available to assist students and offer advice in navigating the difficulties of faith and academic life.
5. **Intergenerational experiences.** Support intergenerational activities such as church work sessions, student articles in the church newsletter, and the LCM Graduation celebration.

Qualifications:

- Bachelor's degree
- Familiarity with Lutheran history and theology
- Previous experience in church life or campus ministry
- Verbal, written, and social media skills
- Ability to be self-starter and work as a team member
- Ability to maintain confidentiality
- Familiarity with church dynamics and life
- Ability to interact appropriately with students, staff, and members
- Comfortable doing outreach to students